

# Sandown Primary School and Nursery Charging and Remissions Policy



Policy Contact Person	Mr Charlie Lindsay
Review Frequency	Bi-Annually
Signed by Link Governor/Chair	
Date Agreed/Signed	
Next Review Date	January 2019 to re-align to new timetable
Signed original stored in Business Manager's Office	

## 1. Introduction

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All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

## **2. Voluntary contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. The school will endeavour to make up any shortfall in contributions received, in order to allow the visit to take place. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

Parents have a right to know how the cost of each trip is calculated. The school provides a brief breakdown of the basic cost of each trip on the letter to parents so they may see how the amount of voluntary contribution sought is arrived at. The school does not 'load' the cost of school trips to offset any anticipated shortfall in receipt of contributions, with parents being asked only to contribute to the 'per head' cost of their child(ren)s participation in the visit.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events.

## **3. Residential visits**

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board and lodging and travel.

## **4. Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The visiting music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits are exempt from payment.

## **5. Families qualifying for remission or help with charges**

In order to remove financial barriers from disadvantaged pupils, the Governing Body has agreed that some activities and visits where charges can legally be made may be offered at no charge or a reduced charge to parents/carers in receipt of any benefits which entitle their children to Free School Meals.

## **6. After School Clubs**

The school offers a variety of after school clubs and a programme is issued every other term with applicable charges. We also offer additional clubs run and organized by staff who are not members of school staff. We make a charge for these sessions.

### **7. Sunrise (Breakfast) Club**

The school operates a Breakfast Club for children from Foundation Stage to Year 6. This is run by school staff and is open from 7.35am – 8.45am (children wishing to attend after 8.10am must enter via the main front entrance). There is a charge of £2.00 per session which covers the cost of the food and staffing.

### **8. Sunset Club**

We offer an after school club (Sunset Club), between 3.00pm- 5.45pm, run and organised by school staff. The charges for this are: 1 hour sessions 3.00pm-4pm £3.00, 2 hour session 3.00pm-5.00pm £5.50 and full session 3.00pm-5.45pm £7.50.